



# CITY OF LODI

# COUNCIL COMMUNICATION

AGENDA TITLE: Adopt resolution authorizing the sole source purchase of 400 new chairs from Mity-Lite, Inc. of Orem, Utah, for use in Kirst Hall at Hutchins Street Square (\$20,000.00)

MEETING DATE: Wednesday, February 6, 2002

PREPARED BY: Charlene J. Lange, Community Center Director

**RECOMMENDED ACTION:** Adopt resolution authorizing the sole source purchase of 400 new chairs from Mity-Lite, Inc. of Orem, Utah, for use in Kirst Hall at Hutchins Street Square (\$20,000.00). Funds approved in 2001-2003 Financial Plan and Budget.

**BACKGROUND INFORMATION:** This action will allow for replacement of existing equipment that has been used on a near daily basis for events, conferences, and classes for the past twelve years. The inventory of chairs in Kirst Hall has steadily decreased due to wear and tear. This has impacted staff's ability to accommodate large groups. Increased usage of Kirst Hall is forecasted, which will result in requisite wear and damage to this equipment.

A sole source purchase is warranted as style and construction of existing equipment needs to be matched as close as possible.

The alternative of replacing as needed does not allow for consistent pattern and style matching. Additionally, there is the possibility of old equipment suddenly failing while in use.

**FUNDING:** \$20,000.00 as approved in the 2001-2003 Financial Plan and Budget.

*Vicky McAthie*  
Vicky McAthie  
Finance Director

Respectfully submitted,

*Charlene J. Lange*  
Charlene J. Lange  
Community Center Director

CJL/gcr

cc: City Manager  
City Attorney

APPROVED: \_\_\_\_\_

*H. Dixon Flynn*  
H. Dixon Flynn - City Manager

RESOLUTION NO. 2002-21

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING  
THE SOLE-SOURCE PURCHASE OF 400 CHAIRS FROM MITY-  
LITE, INC., OF OREM, UTAH, FOR USE IN KIRST HALL AT  
HUTCHINS STREET SQUARE

=====

WHEREAS, Lodi Municipal Code §3.20.070 authorizes dispensing with bids for purchases of supplies, services, or equipment when it is in the best interest of the City to do so; and

WHEREAS, the inventory of chairs in Kirst Hall has steadily decreased due to wear and tear, and has impacted staff's ability to accommodate large groups; and

WHEREAS, staff recommends purchasing 400 chairs for Kirst Hall, replacing existing equipment that has been used on a near daily basis for events, conferences, and classes for the past twelve years; and

WHEREAS, staff further recommends that the City Council approve the sole-source purchase of the 400 chairs from Mity-Lite, Inc., of Orem, Utah, in the total amount of \$20,000.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lodi does hereby approve the sole-source purchase of 400 chairs from Mity-Lite, Inc., of Orem, Utah, in the total amount of \$20,000.00.

Dated: February 6, 2002

=====

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2002-21, which was duly and regularly passed and adopted by the City Council of the City of Lodi in a regular meeting held February 6, 2002 by the following vote:

- AYES: COUNCIL MEMBERS – Hitchcock, Howard, Land, Nakanishi, and Mayor Pennino
- NOES: COUNCIL MEMBERS – None
- ABSENT: COUNCIL MEMBERS – None
- ABSTAIN: COUNCIL MEMBERS – None

  
SUSAN J. BLACKSTON  
City Clerk